



Benton MacKaye Trail Association Work Trip Report

DATE: _____ TRAIL NAME/SECTION: _____

SECTION MAINTAINER: _____ IN WILDERNESS? _____

Check the box that applies.

MALE/FEMALE

#	VOLUNTEER NAME (First, Last) PrintClearly	M/F	SIGNATURE	EMERGENCY CONTACT NAME	EMERGENCY CONTACT NUMBER	TRAVEL HOURS	WORK HOURS	Tailgate/ JHA Review (Yes) (No)		Photo Release (Yes) (No)	
1								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MAINTENANCE ACTIVITIES	QUANTITY	NOTES
Logging Out	each	
Brushing	feet	
Tread Maintenance	feet	
Drainage Maintenance	each	
Sign Maintenance	each	
Trail Marking	each	

Tailgate Safety Session

Person Leading Session: _____

Tailgate Topic Checklist (check off topics that were discussed).

<input type="checkbox"/> Hydration, food	<input type="checkbox"/> Identified First Aid Kit
<input type="checkbox"/> Required Personal Protection Equipment (PPE)	<input type="checkbox"/> Bites (insects, bees, animal, snakes)
<input type="checkbox"/> Tool Safety (use type and proper tool for job)	<input type="checkbox"/> Allergies (plants, bee stings, EpiPen, medical conditions)
<input type="checkbox"/> Proper Tool Handling (posture, sharp edges, spacing)	<input type="checkbox"/> Poison ivy, sumac, oak plants
<input type="checkbox"/> Emergency Communications Process	<input type="checkbox"/> Falling Objects
<input type="checkbox"/> Hiking on Uneven Terrain	<input type="checkbox"/> UV Exposure
<input type="checkbox"/> Other Recreational Users on the Trail	<input type="checkbox"/> Weather Conditions

Section Maintainer's Signature: _____

Please email completed form to **BMTA** -- bmtahours@bmta.org AND to the appropriate District Tech below.

DISTRICT TECHS: BLUE RIDGE (Sections 1-6) -- Miranda Hagemann at myranda.hagemann@usda.gov; CONASAUGA (Sections 8-10) -- Joe Sauls at joseph.sauls@usda.gov; OCOEE (Sections 11-14) -- Mason Boring at mason.boring@usda.gov; TELLICO (Sections 15, 16c, 16d, 16e & 17a, 17b, & 17c) Robert Alwood at robert.alwood@usda.gov; TUSQUITEE (Sections 16a-16b) -- Todd Sharkey at todd.sharkey@usda.gov and Heath Emmons at heath.e.emmons@usda.gov; CHEOAH (Sections 17d, 18-19) -- Heath Emmons at heath.e.emmons@usda.gov. **NOTE:** Section 7 is on private property -- send hours only to bmtahours@bmta.org.