



## BMTA Hours Policy

### All Categories of Hours Recorded Are Now Reported to the Forest Service

#### Maintenance Hours

Awards given include the 30 Hour Maintainers' T-Shirts & 100 Hour Club awards.

Hour Categories

Trail Work Hours (includes trail surveys, inspections and training)

Board Meetings

Hours put in for prep work for meeting also should be turned in.

Digital Hours for keeping the Hours Database

Festival & Outreach Hours

#### Digital Communication Hours -- Reported to FS

There is no award for Digital Communication Hours.

These hours are for work with the websites, Membership Database, newsletter, emails, social media, fliers and ads.

#### Hike Leader Hours – Reported to FS

There is no award for the Hike Leaders' Hours.

Hours include travel to & from pre-hikes, hikes & backpacking excursions.

NOTE: Hike Leader awards are determined by the number of hikes led during the fiscal year.

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**NOTE: IT'S EXTREMELY IMPORTANT WE TURN THESE HOURS INTO THE FOREST SERVICE. THIS ALLOWS THE FS TO DETERMINE THE SUCCESS OF THE VOLUNTEER PROGRAMS & IF REVISIONS TO THE PROGRAMS ARE NEEDED.**

*--From the Volunteer in the Forest Agreement*

**Planning, Community Engagement, Outreach, & Education** – BMTA will work in partnership with the U.S. Forest Service to support planning, public meetings, and public engagement in collaboration with National Forests in North Carolina, Chattahoochee-Oconee National Forest, and Cherokee National Forest. They will represent BMTA and their partnership with the Forest Service assisting to further the mission of the Agency.